

Position Title: Sr. Revenue Accountant
Reports to: Revenue Supervisor
Requisition#: 340

Position Summary

As a Sr. Revenue Accountant with QuarterNorth Energy, the successful candidate will have the opportunity to work in a diverse and fast-paced environment. In this position, the Sr. Revenue Accountant will have a wide range of experience in Revenue and an understanding of the full cycle of oil & gas accounting, including accounts receivable, balancing, royalty payments, and an appreciation for compliance with Federal and State regulations related to oil and gas production revenue.

This position is located in Houston, TX and works a 9/80 flexible work schedule.

Primary Responsibilities

- Record primarily oil/gas activity from pipeline statements or volume allocations
- Volume and price input for Revenue uploads
- Prepare spreadsheets, allocations, invoicing, transportation rebills, imbalances and inventory where applicable
- Prepare, revise and have an understanding of ownership and revenue distribution decks
- Payment and coding of transportation invoices
- Prepare journal entries
- Maintain complete and accurate documentation of work assignments and processes in accordance with company policy and accepted accounting practice
- Provide analysis and support data for partners, audits and owner inquiries
- Balance sheet reconciliations such as A/P & A/R
- Participate in monthly close process
- Help with projects and ad hoc reporting as needed

Minimum Requirements

- Bachelor's Degree in Accounting, Finance or related field
- Strong proficiency in Excel (pivots, V- lookups, etc.) required
- 5 – 10 years of Revenue Accounting or Pipeline accounting experience
- Experience with OGSYS preferred
- Experience with Offshore properties preferred
- Ability to multi-task and meet deadlines with high attention to detail
- Excellent interpersonal and communication skills - coordination and cooperation with various external parties and other departments is required, including Production, Treasury, Property, Owner Relations, Marketing, Audit, Compliance, Legal, Financial Reporting, A/P
- Analytical skills for reconciliations of A/P, A/R, and Imbalances
- Problem Solver and Team Player