

Position Title: Revenue Accounting Supervisor
Reports to: Revenue Accounting Manager
Requisition#: 341

Position Summary

As a Revenue Accounting Supervisor with QuarterNorth Energy, the successful candidate will have the opportunity to work in a diverse and fast-paced environment.

This position is located in Houston, TX and works a 9/80 flexible work schedule.

Primary Responsibilities

- Oversee and review monthly close processes, including revenue bookings, journal entries, account reconciliations, and financial analyses
- Review and approve all revenue related invoices for payment
- Prepare and review monthly Accounting / Analytic explanations for all products
- Manage, coordinate, and review internal and external audit requests and follow-up
- Prepare AR account reconciliation, coordinate team analysis, & assist in reconciling
- Complete the monthly check-write process, including preparing monthly revenue and suspense reports
- Prepare monthly accruals and analyze accrual to actual variances
- Review and approve balance sheet account reconciliations for 3 entities
- Work on ad hoc projects for the Revenue Manager
- Coordinate the setup of revenue distribution decks, revenue allocations, and gas balancing calculations
- Manage, train, and develop staff
- Create and/or improve revenue processes to enhance efficiency
- Ensure all revenue-related policies and procedures are current and adhered to
- Handle special projects as needed, including A&D activity, Treasury, Legal, Compliance, and Land requests

Minimum Requirements

- Bachelor's degree or higher in Accounting or related field
- 10 years of Oil & Gas Accounting experience, Offshore Revenue experience preferred
- 4 years of supervisory experience in oil and gas accounting
- Excellent MS Excel skills
- Strong analytical skills
- Ability to multi-task in a fast paced environment
- Team-Oriented
- Flexibility to grow and adapt with company needs
- OGSYS experience preferred